

SCOPE REVIEW AND TIMETABLES

Scope To consider the available capacity at existing and soon to be built facilities and the possibility of increasing utilisation by accepting third party materials. To identify the potential sources of third party materials and likely availabilities. To discuss with Veolia, using the third party income aspect of the contract, the practical and operational issues involved.

Start 01/02/10 **Finish** 23/04/10

Trade Waste and Charging at HWRC's

Scope To examine existing and soon to be completed HWRCs in respect of capacity and suitability for the reception of Trade Waste. To identify required layout and segregation at suitable sites. To consider the likely costs for any infrastructure changes and the requirement for Planning.

Start 01/02/10 **Finish** 30/04/10

Methods of Payment

Scope To review the existing methods of payment the Authority uses with key suppliers in order to take advantage of any discounts and where appropriate, identify any alternative suppliers offering competitive rates (eg. Utility Suppliers).

Start 01/03/10 **Finish** 06/07/10

Members Operational Review

Scope: To consider the corporate vision of the Authority, to engage Members perspective on specific areas within the review programme and consequently strategic positioning of the Authority initially considering the name of the Authority and the Director and Executive Management Teams job titles.

Start 28/06/10 **Finish** 24/09/10

Green Travel Plan

Scope Aim is to look at efficiency savings in relation to work related travel, attendance at conferences and meeting. Also to evaluate various options in relation to employee travel and incentives to promote a greener way to travel to work and during the course of business.

Start 01/04/10 **Finish** 24/09/10

Skills Audit

Scope To evaluate the current skills and competencies the Authority has to date and to identify and skill gaps in order to enable the Authority to plan future workforce forecasting in order to ensure the Authority is equipped to deal with future aims and objectives.

Start 01/04/10 **Finish** 28/09/10

Visibility & Marketing Success

Scope The project will look at how the Authority will develop, expand and improve its profile, and increase its visibility with a range of stakeholders through a range of active communications, lobbying and consultation activities.

Start 15/03/10 **Finish** 30/09/10

Purchasing & Procurement Review 2010

Scope The purpose of the project is to examine the existing systems used by M.W.D.A. to purchase supplies, services and works, to benchmark the systems against best practice and identify, where appropriate, options to improve efficiency and value for money. The scope of the project includes Supplies, Services and Works that are purchased by MWDA from external suppliers.

Start 11/02/10 **Finish** 24/11/10

Provision of Services and Use of Powers

Scope This project has two purposes. To review those Statutory Duties and Powers of M.W.D.A. that enables it to carry out its function as a Statutory Joint Waste Disposal Authority. To confirm the current arrangements to use the relevant Duties and Powers; and to examine the services provided by M.W.D.A. to constituent District Councils, other organisations and directly to Merseyside residents. To benchmark the services against best practice and identify, where appropriate, options to improve efficiency and value for money. The scope of the project includes the duties and powers under which the Authority fulfils its function as a Statutory Joint Waste Disposal Authority and the existing services that MWDA provide under those duties and powers. The scope will also include an assessment of opportunities to utilise the expertise within MWDA to offer additional services to constituent Councils or other organisations.

Start 11/02/10 **Finish** 24/11/10

Recycling Credit and Commercial Vehicle Permit Scheme Review

Scope The Review shall consider MWDA's background, duty and current position towards the payment of Recycling Credits to Charities and Third Parties. External organisations in receipt of payments shall be appropriately described and categorised and levels of MWDA's expenditure within each category

identified. The Review shall consider the types and quantities of materials diverted from landfill per annum, payments made against each material type and the overall contribution to any relevant targets. The Review shall consider the existing level of resources provided by MWDA to administer the Scheme and the possible impacts to all stakeholders should payments to external organisations cease or reduce.

The Review shall consider MWDA's current arrangement for the administration of the Commercial Vehicle Permit Scheme. The current arrangement and future planning for administration shall be described, costed and evaluated against other options, including benefits and identified risks.

Start 01/04/10 **Finish** 31/12/10

Asset Review

Scope The review will focus on: HWRC needs assessment; estates matters (potential for relocation/sale of facilities; Head Office accommodation; alternative energy sources and suppliers; leachate discharge/treatment; restoration of Foul Lane landfill Site.

Start 01/04/10 **Finish** 02/03/11

Targets and Performance

Scope: To review the Authority's current performance targets contained within the Corporate Plan and other corporate documents with a view to challenge short to medium term aspirations to ensure the most efficient use of the Authority's limited resources.

Start 01/06/10 **Finish** 02/03/11

Terms and Conditions

Scope To evaluate the Authority's current local conditions of service in relation to working hours and patterns of working, and to ensure the Authority is operating efficiently by maximising the use of emerging changes in patterns of work.

Start 01/10/10 **Finish** 28/03/11

CHP Energy

Scope To develop a strategy to maximize the opportunity for CHP solutions in the RRC Procurement. To consider the work streams required and report on a strategy of preparation and learning to facilitate the process. To identify specific risks and issues to address in any site specific project

Start 22/02/10 **Finish** 29/04/11

Partnerships

Scope The Review shall (as part of the JMWMS review) consider the opportunities for performance improvement, efficiencies, cost savings and best practice that can be obtained through improved governance and joint working of the Merseyside and Halton Waste Partnership. It will also examine other benefits in wider partnership working with other waste authorities in the North West and England, cross boundary activities and wider partnerships and stakeholders on Merseyside.

Start 01/07/10 **Finish** 19/08/11

Political Engagement

Scope To develop a strategy for increasing political engagement in the work of the MWDA.

Start 01/11/10 **Finish** 30/09/11

Direct Services Provision

Scope To identify opportunities to offer MWDA expertise in the delivery of direct services for partner authorities and other organisations e.g. landfill monitoring, contract management, engineering expertise, sustainability experience.

Start 03/01/11 **Finish** 10/11/11